

Sail aboard the newest Tall Ship in the World!

SSV *Oliver Hazard Perry* is a brand new full rigged ship. Traditional sailing on deck and modern amenities below. Join us as we teach a new generation about Tall Ship sailing and marine stewardship.



Everything you love about Tall Ships, but none of the things you don't! 130 ft tall rig to climb up and 7 miles of rope to haul at the start of the day, but hot showers and climate controlled spacious accommodations at the end of the day. Be a part of history, join the crew of SSV *Oliver Hazard Perry*, the first full-rigged ocean-going ship to be built in the United States in over 100 years.

She is a truly unique vessel, we also have an environmental science lab, state-of-the art classroom technology, and wheelchair accessibility. Oh, and did we mention our chef and sparkly new stainless steel galley to keep you well fueled.

Program Manager's Job Description: The Program Manager will play an important role in the content and delivery of programs aboard *Oliver Hazard Perry*, working both as part of and alongside the ship's professional crew to facilitate the core sail training experience, coordinate auxiliary courses, and to administer the programs.

Responsibilities

- Oversee all curriculum content and delivery aboard *Oliver Hazard Perry*
- Work closely with the Captain and Mates to intertwine the ship operations and the educational curriculum.
- Design and facilitate OHPRI onboard educational program.
- Work with the Operations Manager to arrange shore side excursions.
- Supervise shore excursions. Or ensure the Teacher Team Leaders (Chaperones) are doing so
- Check in with Teacher Team Leaders regularly throughout trip to ensure the educational objectives are meeting their needs.
- Ensure Sailing Manual is kept up to date, edited as necessary and electronically sent to Newport Office with adequate lead time for printing prior to programs.
- Create watch teams, bunk assignments and duty rotations for trainees
- Ensure program specific goals are met if outlined by a school partner
- Continually revise and present curriculum in a creative and stimulating method appropriate to maturity and learning styles.

- Writing and posting regular blog posts (with photos) and social media updates. Program Manager will be assigned an administrator role for all social media while in the role.
- Generate the Oliver Hazard Perry Program Manager Binder, combining all program and curriculum related content into one place to allow smooth rotations of crew in to the position and allow the program to continue to grow and improve.
 - Keep the Program Manager binder of SOP's up to date, and regularly back up files electronically and send to office for storage and back up.
 - Binder should include shore side components, curriculum, review methods, program and leadership guidelines, and scheduling notes to allow seamless transition of crew into the role upon your rotation off the ship.
- Actively participate in all aspects of shipboard life with skills and knowledge similar of all our deckhands, including: standing watch if required, chores, sail prep and sail handling, anchor watch, and ship maintenance (if needed and not to conflict with program planning)
- Serve as a role model and mentor in a constructive, positive and encouraging manner
- Maintain program equipment and specimen collection logs on a daily basis.
- Maintain updated written evaluation of all trainees to be used as future reference and submit to office within a week of each voyage.
- Handle any personal and/or disciplinary issues that arise amongst trainees in coordination with Captain
- Organize orientation schedule at beginning of trip and closing schedule and debriefs at the end of the trips for both crew and trainees, in coordination with the Captain and Mates.

Job Skill Requirements:

- Tall ship sailing experience
- Enthusiasm for the mission of OHPRI
- Bachelor's degree in a related field
- A minimum of three years' experience in an educational position in a classroom or non-traditional setting
- Sufficient physical strength and agility to carry out the essential duties of the position, including participating in boat-based activities, lifting and carrying gear up to 50 pounds, working aloft, hauling line
- Experience developing educational programs
- Strong self-motivation and the ability to work as a team member

Positions are full-time, live-aboard. Room and board provided

To be paid, candidates must be US citizens or permanent residents.

SSV Oliver Hazard Perry crew are not permitted to consume alcohol during programs or smoke aboard the vessel at any time, and must be willing to undergo a criminal background check and drug-testing in compliance with U.S. Coast Guard regulations. Crew positions on *SSV Oliver Hazard Perry* include all aspects of tall ship sailing and good seamanship as well as an ability and desire to educate students of all ages in day and overnight programs. All crew participate in daily housekeeping, routine maintenance, safety drills, and take an active educator role. All crew must be enthusiastic, flexible, and energetic leaders with experience in the industry.

How to apply: Applicants should send resumes and references with a cover letter to Chris Dimock chris@ohpri.org